

## Meeting

Location	SIM HQ
Date	Friday Jun 24 <sup>th</sup> 2011
Time	7:00pm SIN
Chaired by	Coach Lai
Recorded by	Coach Jason

## Attendance

Entity	Attendees Name
SIM Staff	Gary Tan
SIM Muaythai Team Committee	Russell Jude Chander
	Melissa Tan
SIM Muaythai Team Member	Dillon Ramesh
The Muaythai Workshop (TMWS)	Coach Lai Yong Sheng
	Coach Jason Chui

## Agenda

- 1. Recap TMWS's past years' contribution to SIM Muaythai Team**  
(Refer to details in attachment "SIM Muaythai Team")
- 2. Notice board (requested since year 2008)**  
Notice board space had been allocated but has never been utilized. Coach Lai has reminded the SIM Muaythai team committee on more than 5 occasions but yet no action taken. Russell admitted to this subject matter and made no denial.
- 3. House rules (requested since year 2008)**  
Requested to make known house rules to all SIM Muaythai team members. Coach Lai provided a list of house rules to Alex (former Chairperson). However, there has never been a publication of the house rules made despite several reminders. Russell admitted to this subject matter and made no denial.
- 4. Official selection of talented members (since year 2009)**  
The SIM Muaythai team committee requested to participate in competitions held externally. Coach Lai urged the committee to gather members for extra training and selection. The committee did not organized this initiative appropriately and subsequently plan withdrawn without any notification to TMWS. Russell admitted to this subject matter and made no denial.
- 5. Availability of members attendance list (year 2009 to Sept 2010)**  
Attendance list is compulsory and should made available to help tally with fees collected. However, the SIM Muaythai team committee failed to produce the attendance list since 2009. After much prompting from TMWS, the attendance list was finally provided but only after Sept 2010. Russell admitted to this subject matter and made no denial.
- 6. Meeting acknowledgement (July to Sept 2010)**  
TMWS had called for meeting on a few separate occasions. The SIM Muaythai team committee either ignored completely or they agreed to participate but did not turn up last minute and also without any notification made to TMWS. Similar incidents had repeated at least 5 times. Russell admitted to this subject matter and made no denial.

#### **7. Delay of fees collection**

Fees to be collected by the SIM Muaythai team committee and then hand over to TMWS had been very prone to delay. Fees for Term 1,2 and 3 of 2010 were delayed and only settled in Term 4 Oct 2010. Also, as a result of the absence of an attendance list and delay in fee collection, there is very minimal verification possible to the total fees that should be collected. For eg., students who turn up for term1 but did not come for term 2, their fees may be missed. Russell admitted to this subject matter and made no denial.

#### **8. Delayed response to training notices**

Incident to training on 23 Jun 2011. Coach Jason Informed the SIM Muaythai Team committee 2 weeks prior to the training date. He only received a response from the committee 7 days later from the date he made the announcement. Russell admitted to this subject matter and made no denial.

#### **9. Changes called for by the SIM Muaythai Team**

TMWS had at all times tried to accede to any request for changes demanded by the SIM Muaythai Team. For eg., inclusion of new training items during each lesson, extra training hours. For these, TMWS had never once imposed additional charge in the fees. On the other hand, extra trainers from TMWS had to be deployed during lessons at SIM in order to cope with some of the changes. Russell admitted to this subject matter and made no denial.

### **Any Other Business**

1. Alex (former Chairperson) reported on behalf of SIM management's feedback that members from the SIM Muaythai team had participated in external competitions but weren't representing as an athlete from the school. Gary was not aware of any such reported feedback from management. Coach Lai explained that applications submitted to organizer stated clearly athletes are from SIM but technical manager (part of organizer) did not realize it and tagged all names against TMWS.
2. Fees agreed right from the start is only restricted to trainings held within SIM premise (once a week frequency). At a later stage, out of good will, TMWS invited the members for extra training at Safra Jurong and/or Cairnhill cc. Due to random routine checks by auditors of these clubs, TMWS was warned since attendance not tallying with fees collected at the admin office. Since this is a privilege given out of good will and not part of the initial agreement and fee structure, the extra training offered in these clubs were removed.
3. SIM Muaythai lesson was again put on a stop starting from 10 Mar to 26 May due to SIM UOL examination period, requested by the SIM Muaythai committee. Lesson was resumed on 2 Jun. After 2 Jun, coaches had other commitment (ie. short-term courses) and requested for the very first time to temporary stop the Muaythai lessons at SIM but to resume beginning Aug. In the interim, TMWS offered SIM Muaythai team training opportunities at Cairnhill cc. Due to this, the committee was unhappy and therefore decided to seek another training organization to replace TMWS. This was only disclosed on this day of meeting after much probing from Coach Lai. Gary stressed that the committee must produce a valid reason should they have desire to change the training organization.

## Action Items

Action Owner	Action Item	Initiated Date	Completed Date
SIM Muaythai Team Committee, Gary Tan	The committee suggested that a voting exercise be conducted on the replacement of the training organization. <b>Note : Coach Lai objected to the voting and further discussed with Gary on 28 Jun, also proposed that this exercise be called off. Gary agreed and confirmed that no voting or any correlated activity should be carried out. As such, no further action required for this item.</b>	24 Jun	28 Jun